

Richmond Community Schools

35276 Division * Richmond, Michigan 48062 * (586) 727-3565 * www.richmond.k12.mi.us

BOARD OF EDUCATION

Deborah Michon, President
Angela Pacitto, Vice President
Bridgette Shuboy, Secretary
Danielle Sutton, Treasurer
Kyle Simmons, Trustee
Margaret Teltow, Trustee
Sherri Zube, Trustee

Brian J. Walmsley, Ed.S.
Superintendent

BOARD OF EDUCATION REGULAR MEETING MINUTES

7:00PM, JUNE 14, 2021, MEDIA CENTER AT RICHMOND HIGH SCHOOL

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in Agenda Item [10](#).

1. CALL TO ORDER

Meeting called to order by D. Michon at 7pm.

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited by the Board of Education.

3. MISSION STATEMENT

Mission Statement read by B. Shuboy.

4. ROLL CALL

D. Michon, present.
D. Sutton, present.
S. Zube, present.
M. Teltow, present.
A. Pacitto, present.
K. Simmons, present.
B. Shuboy, present.

Forum: 7-0

5. APPROVAL OF AGENDA

B. Shuboy requested to move Agenda Item 6A-Personnel Report to 7A.
Motion by B. Shuboy to change the Agenda; supported by D. Sutton.

Non-Discrimination Statement

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Discussion: M. Teltow questioned why the Board was removing the Personnel Report out. B. Shuboy provided feedback.

Ayes: 6

Nays: 1

Motion Carries: 6-1

6. APPROVAL OF CONSENT AGENDA

A. Personnel Report

Motion by A. Pacitto to approve the Consent Agenda without the Personnel Report; supported by D. Sutton.

B. Claims and Accounts

No concerns from the Board of Education.

C. Board Meeting Minutes

1. 05-24-2021 Special Meeting Minutes
2. 05-24-2021 Regular Meeting Minutes
3. 06-01-2021 Special Meeting Minutes

No concerns from the Board of Education.

Ayes: 7

Nays: 0

Motion Carries: 7

7. PERSONNEL REPORT

B. Shuboy asked questions:

1. Where the football and basketball position interviews conducted in the same way?
 - B. Walmsley stated that they were and provided additional feedback regarding the process.
2. Was the job really open and were all of the candidates interviewed?
 - Mr. Walmsley provided feedback that they were and further clarified the process that was used.
3. Why wasn't there a High School Administrator on the interview committee?
 - Mr. Walmsley provided feedback regarding the Athletics Director being on the committee and clarified why High School Administrators would not have been included.
 - M. Teltow further clarified the District's process.
 - S. Zube asked a clarification regarding the reasons the Board received information for the basketball position, but not the football. B. Walmsley clarified reasons this was included.

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Motion by M. Teltow to approved the Personnel Report that was a former Consent Agenda Item as presented; supported by K. Simmons.

Ayes: 6

Nays: 1

Motion Carries: 6-1

8. BOND UPDATE

a. Richmond Middle School Roofing Project.

Gerry from Auch provided an update of the school roofing project, adjustments to the project and related savings in we make the adjustments now, rather than waiting until later.

9. PRESENTATION(S)

a. Recognition of Retirements, *Brass Bell*

T. Schadd and K. Lashbrook delivered retirement speech for D. Dobbs and A. Wujnik, who are retiring from the District. The Board presented a Brass Bell to Ms. Dobbs. Ms. Wujnik was unable to attend the meeting.

b. Buddy Bench & Bronze Award Recognition

Girl Scout Troop #75076 presented information regarding the Buddy Bench

The group presented their Buddy Bench board and book.

Certificates of recognition and awards were presented to the Troop by the Troop leader.

c. Building Administrator and Central Office Evaluation Tool

Scott Corba from Collins & Blaha, P.C. presented the Administrator Evaluation Tool.

He provided the history of the evaluation tool and what the tool was intended to address.

100+ School Districts are currently using this tool.

D. Michon asked if training on the tool provided. B. Walmsley provided feedback that training will be provided to building administrators and other directors.

In two weeks, this tool will be an action item for approval by the Board.

d. Instructional Spotlight: K-12 Social Studies Curriculum and Instructional Resources

R. Ara presented to the Board and provided:

- an overview of the C3 Framework
- an overview by grade range
- an overview about what is being requested
- examples of teachers' feedback received

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- a preview of what the curriculum comes with
- a breakdown of pricing; annual cost for K-5 and 6-12, along with the 6-year costs

B. Walmsley provided feedback regarding how costs would be built into the budget.

e. FY2022 Budget Projections/Assumptions Discussion

B. Walmsley and T. Schadd

i. 2021 Millage Tax Request (L-4029) and Headlee Millage Rollback

B. Walmsley provided an overview of discussion items.

T. Schadd provided an update on the millage rate for the general fund and debt levies.

B. Walmsley provided a recap. State assumes that you're levying 18 mills. The State has reduced what we can levy. Going forward we cannot levy more than 17.92 mills, unless we go to the voters and request an override, which we aren't recommending to do.

The Board will be asked to approve this so that it can go to the Township and City so that they may issue the tax bills to the residents. B. Walmsley provide additional updates.

B. Walmsley provided an update to follow up from the last Board Meeting items requested by Board members.

ii. Board Request: Art/Music Resources and Budgets

We received responses from Art and Music teachers; there are some that we charge and some that we don't. There are some fees paid to maintain clean uniforms and other items that are raised by Boosters. Some fees have been eliminated recently. There are some things such as Ceramics that we'll be reviewing the budget to see what we need to put in to support the program.

iii. Board Request: Projected Artificial Turf Budget Plan

B. Walmsley provided an update:

- Approximately \$450,000 to replace the grass.
- Another \$10,000 around year six to replace some of the rubberized pellets.
- We'll need approximately \$52K for one year and another \$51K/year for the remaining 7 years.
- This is in today's dollars.

iv. Board Request: Projected Bus Replacement Budget Plan

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- Oldest bus in the fleet is currently from 2008. The bus is on order and is due any day now.
- 2023, we do not have funds allocated for bus replacement.
- Approximately \$100,000 for a bus, to be set aside each year.

v. Board Request: Projected Computer Budget Plan

B. Walmsley provided an update for laptop replacements:

- In FY16 was our major purchases in the 2014 Bond Series.
- In FY20, we purchased 5-8 laptops in the 2018 Bond Series.
- In FY20, we purchased using monies from the CARES Act and ESSER II dollars to begin a replacement cycle of every 5 years.
- For the 1st round, we would need to allocate approximately \$80,400/year.
- We are still working on the estimate for computer labs.

Question from Board

- M. Teltow asked Board Member A. Pacitto if the responses answered her questions from previously. Ms. Pacitto provided feedback that it does address her questions. She provided feedback that she is good with what we currently have and once we get our final numbers, maybe take another look at things.

10. CLOSED SESSION TO CONSIDER MATERIALS EXEMPT FROM DISCUSSION OR DISCLOSURE BY STATE OR FEDERAL STATUTE PURSUANT TO SECTION 8(H) OF THE MICHIGAN OPEN MEETINGS ACT

Motion by M. Teltow; supported by A. Pacitto, Pursuant to Section 8(c) of the Michigan Open Meetings Act, moved that the Board of Education go into Closed Session for the purposes of negotiations.

Roll Call Vote

A. Pacitto: Aye
B. Shuboy: Aye
M. Teltow: Aye
D. Sutton: Aye
S. Zube: Aye
K. Simmons: Aye
D. Sutton: Aye

Ayes: 7
Nays: 0
Motion Carries: 7-0

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Closed Session began at 8:27PM; returned at 9:02PM.

11. PUBLIC COMMENT

D. Michon acknowledged oversight in reading 3 previous emails received prior to the last Board Meeting. Ms. Michon read each email:

1. Tressa DeVoogd, parent expressed concerns regarding face masks and requirements of COVID vaccines.
2. Darla Steece, parent expressed concerns regarding face mask requirements.
3. Allison Goike, on behalf of parents and guardians of students, for the District to consider lifting mask requirements for students in the upcoming school year, allowing parents to have a choice in whether or not to mask their children.

Ms. Michon also read an additional letter received from Shelby Paul regarding the superintendent's letter to the community regarding the COVID Vaccination Clinic and concerns regarding masks.

Current Meeting's Comments

1. Preston Treend, coach addressed concerns on behalf of Athletic Coaches regarding the recent District policy regarding returning coaches having to interview for their positions. Wants the District to remove Schedule B from the Collective Bargaining Agreement or putting provisions in the contract that states if a coach is rated effective or highly effective to allow them to return to their positions without having to interview.
2. Nick Matthes, provided feedback regarding the history of recognitions that some of our coaches have received and how important it is to keep the coaches and continue to let them build on the programs as long as they want to.
3. Candess Cunningham, parent addressed concerns with the email from Mr. Walmsley regarding the Vaccine Clinic, discrimination of vaccinated versus unvaccinated individuals and other concerns that she has. She would like more information on the email from Mr. Walmsley.
4. Amy Steier, parent expressed concerns regarding the letter from Mr. Walmsley and wants to know why the school is advocating for something that we know nothing about.
5. Ashley Marcial, parent expressed concerns regarding the letter from Mr. Walmsley and concerns regarding mask and vaccination requirements. Spoke briefly about a recent poll that she started as well.

12. SUPERINTENDENT AND LEGISLATIVE UPDATE

B. Walmsley provided a District and Legislative Update:

- Provided feedback regarding letters received from other Districts.

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- Clarified why we opted to participate in the Vaccination Clinic.
- We do not have a school calendar yet for next school year. This will be finalized after the REA contract negotiations.
- Instruction for next year: We are still looking at an option for parents to consider a virtual option.
 - Thanked parents who watched graduations virtually.
- A lot of the construction has started. Roads are being torn up. Asbestos abatements has been done in many of the buildings. We are planning to be back in school after Labor Day.

13. ITEMS OF INTEREST FROM THE BOARD OF EDUCATION

- A. Pacitto thanked parents who are standing up for our students.
- B. Shuboy expressed her disappointment in that the Board wasn't brought in on the conversation of whether or not we should participate in the Vaccine Clinic.
- K. Simmons provided feedback that graduation was exceptional.
- D. Sutton provided feedback that graduation was great as well. She expressed challenges in being a parent regarding face masks being required. Expressed concerns regarding the communication referenced by B. Shuboy.
- M. Teltow shared a report that was created by Michigan School Finance Collaborative 2018 Report that talks about what it takes to educate a student in Michigan. The report cited the total cost of \$10,421/pupil to educate students in Michigan and we currently only receive \$8,011/pupil. She wanted to share the report with the Board for reading so that they'll have a better understanding of this as well. She provided additional feedback regarding partnerships with community organizations always good to try to work with community organizations and she has no problem with the choice that Mr. Walmsley made, as he runs the School District.
- S. Zube thanked parents for advocating for students. She also thanked the teachers and staff for all of their hard work throughout the year.
- D. Michon provided feedback regarding letters that Mr. Walmsley provided for the District to send to Lansing. She expressed that she is looking for a group of 3 people to help compose a letter to bring back to the Board so that they can agree on. S. Zube, D. Michon and D. Sutton volunteered to be the three representatives.

14. ACTION ITEM

A. Approval of Teacher Furniture

Motion by M. Teltow, supported by S. Zube to accept the recommendation of the Superintendent and award a contract to School Specialty for teacher furniture for an amount not to exceed \$350,742.25.

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Furthermore, the Board authorizes the Superintendent to enter into a contractual agreement within the scope of the project on behalf of the Board of Education.

Consistent with general provisions of the Board purchasing policy, the Superintendent is authorized to approve change orders on the project that are within the bond budget for allowances and contingency funds. This project is authorized in the application for Preliminary Qualification of Bonds, approved by the Michigan Department of Treasury and approved by the voters of Richmond Community Schools for which funding from the 2020 School Building and Site Bonds Series 1 is available.

Roll Call Vote:

M. Teltow: Aye

S. Zube: Aye

K. Simmons: Aye

A. Pacitto: Aye

B. Shuboy: Aye

D. Michon: Aye

Ayes: 7

Nays: 0

Motion Carries: 7-0

b. **Approval of STEAM Tables and Stools for Will L. Lee Elementary School and Richmond Middle School**

Motion by M. Teltow, supported by D. Sutton to accept the recommendation of the Superintendent and award a contract to School Specialty for STEAM tables and stools at Will L. Lee Elementary School and Richmond Middle School for an amount not to exceed \$32,620.36. Furthermore, the Board authorizes the Superintendent to enter into a contractual agreement within the scope of the project on behalf of the Board of Education.

Consistent with general provisions of the Board purchasing policy, the Superintendent is authorized to approve change orders on the project that are within the bond budget for allowances and contingency funds. This project is authorized in the application for Preliminary Qualification of Bonds, approved by the Michigan Department of Treasury and approved by the voters of Richmond Community Schools for which funding from the 2020 School Building and Site Bonds Series 1 is available.

Roll Call Vote:

M. Teltow: Aye

S. Zube: Aye

K. Simmons: Aye

A. Pacitto: Aye

Non-Discrimination Statement

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B. Shuboy: Aye
D. Michon: Aye

Ayes: 7
Nays: 0
Motion Carries: 7-0

c. Approval of K-12 Social Studies Curriculum and Instructional Resources

Motion by A. Pacitto, supported by D. Sutton

Roll Call Vote:
A. Pacitto: Aye
D. Sutton: Aye
M. Teltow: Aye
S. Zube: Aye
K. Simmons: Aye
B. Shuboy: Aye
D. Michon: Aye

Ayes: 7
Nays: 0
Motion Carries: 7-0

d. Approval of 2020 Millage Tax Request (L-4029)

Motion by S. Zube, supported by D. Sutton to accept the recommendation of the Superintendent and approve the 2021 Tax Rate Request (L-4029), as presented in the attached documentation.

Ayes: 7
Nays: 0
Motion Carries: 7-0

e. Amendment to Contract with *Esko Roofing & Sheet Metal, Inc.* for Richmond Middle School Roofing Project.

Motion by M. Teltow, supported by S. Zube accept the recommendation of the Superintendent and amend the original contract, as outlined in the corresponding bid documents for Proposal 7.1: Roofing and Metal Panels, to Esko Roofing & Sheet Metal, Inc., less \$228,615.00 from the original December 10, 2020 approved contract. Furthermore, the Board authorizes the

Non-Discrimination Statement

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Superintendent to enter into a contractual agreement within the scope of the project, as presented at the June 14, 2021 Board meeting, on behalf of the Board of Education.

Roll Call Vote:

M. Teltow

S. Zube

A. Pacitto: Aye

D. Sutton: Aye

K. Simmons: Aye

B. Shuboy: Aye

D. Michon: Aye

Ayes: 7

Nays: 0

Motion Carries: 7-0

F. Approval to Negotiate the Sale of the Roosevelt Civic Auditorium

Motion by S. Zube, supported by M. Teltow to direct the Superintendent, in consultation with the District's Attorney, to negotiate and enter into an agreement for the sale of the Roosevelt Civic Auditorium (Property ID# 06-02-226-009) and "Old Bus Garage" (Property ID# 06-02-226-008) to City of Richmond, as allowed by Board Policy, within the parameters set forth by the Board of Education and as outlined by the attached resolution.

Ayes: 7-0

Nays: 0

Motion Carries: 7-0

15. CLOSED SESSION FOR THE PURPOSES OF NEGOTIATIONS PURSUANT TO SECTION 8(C) OF THE MICHIGAN OPEN MEETINGS ACT

Motion by M. Teltow, supported by A. Pacitto, Pursuant to Section 8(c) of the Michigan Open Meetings Act, moved that the Board of Education go into Closed Session for the purposes of negotiations.

Ayes: 7

Nays: 0

Motion Carries: 7-0

Closed Session began at 9:48pm and ended at 10:40pm.

16. ADJOURNMENT

Meeting adjourned by D. Michon at 10:41pm.

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